

For students entering the Ph.D. program in the Research & University Graduate School:
Fall 2003 through Summer 2005

Credit Hours and Grade Average Required:
Minimum Credit Hours.....60-90
Minimum Graduate GPA.....3.0
Credits earned in graduate theory and history & literature review courses, major ensemble, language proficiencies, or tool subjects are not applied to the minimum required hours for graduation.

Current students may obtain an up-to-date degree audit using INSITE,
<http://insite.indiana.edu>

This sheet is for use as an aid in understanding degree requirements. In questions of official policy the *School of Music Bulletin*, the *Research & University Graduate School*, and official notices supersede this document. Please consult the bulletin for additional details regarding general regulations and policies for graduate music students.

Music History & Literature and Music Theory Entrance Proficiencies

All new students are required to show proficiency in Music History & Literature and Music Theory. The proficiencies may be satisfied in any of the following ways:

Students may take and pass the graduate entrance exams. Students must take the exams at the beginning of their first semester of enrollment; they may take them for a second time in their second semester. They may not take them again, nor may they take them after their second semester of enrollment. (Note that this includes summer sessions in which students are enrolled. Exams are ordinarily given in the week before classes begin each semester.)

Students may enroll in and pass the graduate review courses listed below:

- M541 Music History Review for Graduate Students I—3 cr**
- M542 Music History Review for Graduate Students II—3 cr**
- T508 Written Theory Review for Graduate Students—3 cr**
- T509 Sight Singing Review for Graduate Students—3 cr**
- T511 Aural Theory Review for Graduate Students—3 cr**

Students should begin enrolling in review courses from which they are not exempted by examination as soon as possible; otherwise completion of the degree may be delayed as T508 and M541-M542 serve as prerequisites to the master's core requirements. *The review courses are not offered every semester.*

NOTE: Students in a doctoral program must complete all review courses within the first five semesters of enrollment.

Keyboard Proficiency Examination

All music graduate students must pass a keyboard proficiency examination. This exam, administered by Department of Musicology, is designed to ensure the student's ability to use the keyboard as a tool within the framework of professional activities. This exam may be repeated as many times as necessary to show proficiency.

Performance Proficiency

Demonstrate in person to a faculty auditioning committee a minimum level of music performance ability equivalent to the end of the fourth year for concentration undergraduate students in that area. Failure to meet the required level will automatically indicate probationary status and will require additional music performance study or other remediation in each period of enrollment as a prerequisite to the desired degree.

Styles Examination

All doctoral students must take the Styles exam in their first fall semester of enrollment. This will be their only opportunity. Students who pass the exam meet the requirement. Students who do not pass the exam must earn a grade of B or better in T545 Analysis of Music Literature. This course may fall anywhere in the student's curriculum. This requirement must be completed before a student may begin qualifying examinations.

Major Field Requirements (48-78 Credits)

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| Course Work | 33 credits |
| M551 Intro. to Historical Musicology (3 cr) | |
| M602 Seminar in Musicology (3 credits x 8 enrollments) | |
| M603 Methods of Musical Scholarship (3 credits x 2 enrollments) | |
| Electives | 12 credits |
| 12 credit hours of courses in musicology, music theory, ethnomusicology, or other musical subjects as approved by the student's doctoral advisory committee. | |
| Dissertation | 3-33 credits |
| M700 Dissertation in Musicology (var. credit—3-33 credits total) | |

Minor Field Requirements (12 Credits)

Sufficient credit hours to satisfy the course requirements for a Ph.D. minor, as determined by the department in which the minor is taken. All such minors must be recognized or accepted by the University Graduate School. A Ph.D. minor typically requires 12 credit hours of course work, and departments may also require a written and/or oral examination in the minor field.

Tool Subjects

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| Bibliography | 2 credits |
| M539 Introduction to Music Bibliography (2 cr) | |
| Languages | |
| Reading knowledge of two non-English languages as demonstrated by musicology department examination. The first must be German, French, Italian, Latin, Spanish, or Russian; the second should be relevant to the student's research area. | |

Qualifying Examinations

Students in a doctoral degree program are not considered candidates for the degree until they have passed the qualifying examinations (styles, major field, first minor field, second minor field [if applicable], and orals) and have been recommended by their advisory committee to the Dean of the School of Music.

Progress toward Degree

Deficiencies in music history or music theory, as determined by the graduate entrance examinations, must be met by the end of the first year. One language examination must be passed by the end of the first year, a second before the qualifying examination. The qualifying examination should ordinarily be taken in the fall of the fourth year. A dissertation proposal should ordinarily be submitted during the fourth year. Exceptions to this general schedule require the permission of the department.

Student's Responsibility: Students have a threefold responsibility: 1) to know and satisfy the graduation requirements stated in the *School of Music Bulletin*; 2) to know their academic standing based on the academic standards stated in the *School of Music Bulletin*; and 3) to know and observe all regulations and academic calendar deadlines as stated in the *Schedule of Classes*, the *School of Music Bulletin*, and the student handbooks. Faculty and staff advisors assist students in planning a program of study to meet degree requirements, but students are responsible for meeting all requirements for their respective degrees and all announced deadlines.