

Graduate and Diploma New Student Orientation

Spring 2024

Additional information will be provided by email. The spring semester begins on **Monday, January 8**. Participation in Orientation is required. All details are subject to change.

Master's and Doctoral students only

*All graduate entrance exams are offered **online** at these specific times. The music history, written theory, and aural theory exams are synchronous, and all times are **Eastern Standard Time**. The sight singing exam is given at individually assigned times.*

Tuesday, January 2

Graduate Entrance Exam in Music History: 10 am to 11:30 am

Wednesday, January 3

Graduate Entrance Exam in Written Music Theory: 10 am to 11:30 am

Graduate Entrance Exam in Aural Music Theory: 11:45 am to 12:45 pm

Thursday, January 4

Graduate Entrance Exam in Sight Singing: 5-minute online, individually scheduled appointments between 10 am and 1 pm. You must keep the entire time block open, as you will be assigned an exam time. If you have any time conflicts during that time block, contact the Music Graduate Office immediately so that we can try to accommodate your schedule when we assign times.

Friday, January 5

For master's and doctoral students in all majors except Collaborative Piano, Guitar, Harp, Historical Performance, Jazz Studies, Music Theory, Organ, and Piano. **Keyboard placement hearing**, individually assigned time, in person, between 12 and 1 pm. There will be a second opportunity to take the keyboard hearing in person in early spring.

Some degrees require additional department-specific exams – you will be notified by email if that applies to you.

Master's, Doctoral, Diploma, and Visiting students

Monday, December 11

Orientation videos available – subjects include degree and program requirements, registration policies and procedures, academic conduct expectations, and general Jacobs School of Music information

Wednesday, January 3 and Thursday, January 4

Individual orientation advising appointments: 30-minute online, individually scheduled appointments

Students will register for classes themselves after their individual advising appointment.

Thursday, January 4

For Voice, Historical Performance Voice, Collaborative Piano, and Choral Conducting majors (master's, doctoral, and diploma)

Diction exams in English, French, German, and Italian – online at individually scheduled times. Required languages vary by degree. Please keep **Thursday, January 4 from 1 pm to 3:30 pm** open for your potential diction exam times. If you

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have any conflicts with some part of those times, let us know as soon as possible so we can try to accommodate your schedule when we assign exam times.

Orientation is an important part of your academic program; the meetings provided during Orientation are essential. If you need help before Orientation, please check the Music Graduate Office web site for information (music.indiana.edu/graduate), send email (musgrad@indiana.edu), call (812) 855-1738, or stop by the Music Graduate Office (East Studio Building room 120).

If an extreme situation prevents you from attending Orientation, you must request permission for late arrival from the Director of Graduate Studies; you will need to document your reasons.

New students may not arrive in Bloomington after Friday, January 12 (the last day of the first week of classes). If you are unable to be in Bloomington before that date, you will need to delay your entrance to the University until the summer or fall semester 2024.

Advising

You will be assigned an advising time with a Graduate Academic Advisor, a member of the faculty, or the Director of Graduate Studies. To prepare for advising, be sure you have read the information and watched the information sessions provided in the Canvas orientation course.

Graduate Entrance Examinations

Master's and doctoral students **must** take all proficiency exams in music theory and music history and literature at the scheduled times. Before students will be admitted to these exams, a picture ID must be shown. Artist Diploma, Performer Diploma, and Visiting students are **not** required to take the graduate entrance exams, but are required to attend all other Orientation activities except for the keyboard placement hearing.

Graduate Proficiency in Music Theory and Music History & Literature may be satisfied in any of the following ways:

- (1) Students may take and pass the graduate entrance exams. The graduate entrance exams are ordinarily given during the orientation for each semester and the JSOM 6 week summer session. Exam schedules are posted on the Music Graduate Office web site. Students are permitted two attempts to pass the exams. The first attempt *must* be taken in the student's first semester of enrollment. The second attempt must take place in the orientation week before the student's second semester of enrollment (this includes the JSOM summer session).
- (2) Students may enroll in and pass the graduate review courses. Students should begin enrolling in review courses not exempted as soon as possible; otherwise completion of the degree may be delayed.
- (3) Students who completed their undergraduate degree at IU in the current calendar year or 3 preceding calendar years can be exempt from the exams with minimum grades in specific courses. If this applies to you, you will receive an email over the summer.

If you need special accommodations for the entrance exams because of a disability, please contact the Music Graduate Office at least 1 month prior to the exam dates.

THE STUDENT'S RESPONSIBILITY (from the *Jacobs School of Music Bulletin*):

Students have a threefold responsibility: (1) to know and satisfy the graduation requirements stated in the *JSOM Bulletin*; (2) to know their academic standing based on the academic standards stated in the *JSOM Bulletin*; and (3) to know and observe all regulations and academic calendar deadlines as stated in the *Schedule of Classes*, the *JSOM Bulletin*, and the student handbooks. Faculty and staff advisers assist students in planning a program of study to meet degree requirements, but students are responsible for meeting all degree requirements and deadlines.

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INTERNATIONAL STUDENT ORIENTATION

All international students who are new to IU must attend International Student Orientation. If you have questions about International Student Orientation, contact the Office of International Services at newtoiu@indiana.edu or look at their web site at <https://ois.indiana.edu/after-admission/orientation/index.html>. **International Student Orientation is separate from the Jacobs School of Music orientation, so check the International Student Orientation schedule before you make your travel plans. You need to attend both orientations if you are an international student.** There is a deadline for you to arrive in the US, and that deadline is earlier than the start of the semester. If you can't arrive by the deadline you need to petition for permission to arrive any later.